

**CITY OF CAMDENTON**  
**REGULAR SESSION MINUTES**  
**March 16, 2010 – 7:00 PM**  
**CITY HALL – 437 WEST U.S. HIGHWAY 54**

The Board of Aldermen of the City of Camdenton, met in Regular Session this 16<sup>th</sup> day of March, 2009, City Hall, 437 West U.S. Highway 54, Camdenton, Missouri, with Mayor Gentry D. North presiding. A copy of the Tentative Agenda, Minutes of the March 2, 2010 meeting, and Ordinances and Resolutions to be considered were posted on the City Hall bulletin board on Friday, March 12, 2010, and forwarded to members of the media requesting same.

**CALL TO ORDER**

Mayor North called the meeting to order at 7:00PM.

The following members of the Board of Aldermen were present: Dan Hagedorn, Scott Frandsen, John McNabb, Sandy Osborn, Sarah Stark, and Gerry Rector.

Appointed officials present included: City Administrator Brenda Colter, Assistant City Administrator/ED Director Mike Nichols, City Attorney Phil Morgan, City Clerk Renee Kingston, Police Chief Laura Wright, Public Works Director Bill Jeffries, Fire Chief Steve Eden, and Airport FBO – Cory Leuwerke (Lake Aviation Center, LLC).

Guests registering their attendance are listed on the sign in sheet attached to and made a part of the Minutes.

Prayer was led by Mayor North, followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF THE MINUTES OF MARCH 2, 2010**

Alderman Frandsen moved, seconded by Alderman Rector to approve the minutes of the March 2, 2010 Regular Session as presented. Call for vote: Motion carried unanimously.

**PRESENTATION –**

**1. Proclamation – Eagle Scout – Brandon J. Kapp –**

Mayor North presented a Proclamation and letter to Brandon J. Kapp on his accomplishment of reaching the rank of Eagle Scout.

**CITIZENS PARTICIPATION –**

Under Citizens Participation -Citizens present and not otherwise listed on the Agenda are permitted an opportunity to address the Board of Aldermen.

**1. Brandon Scott- Scott & Son Well Drilling – Request to Drill a Private Well Within the City Limits**

Mr. Scott explained that they must fill a tanker truck each day before drilling a well. This private well would be used for high volumes of water only and not be going into the sewer system. Alderman Osborn moved, seconded by Alderman Frandsen to deny the request to drill a private well based on the fact that our City Code does not allow for this provision. Call for vote: Motion carried unanimously.

Alderman Frandsen moved, seconded by Alderman Rector to allow City staff to work out an agreement to allow for sewer charges on the water used for human consumption and forego the sewer charges for the filling of the tanker. This will be based on average usage of a similar facility with restroom for office building. Call for vote: Motion carried unanimously.

**REPORT ON BID OPENING –**

**A. Salt Shed at Public Works**

There were two (2) bids submitted, however one bid did not have an accompanying bid bond. Staff recommends approval of the bid from Clark’s Concrete in the amount of \$23,000.00.

Alderman Frandsen moved seconded by Alderman Osborn to award the bid for the Salt Shed at the Public Works Facility in the amount of \$23,000 to Clark’s Concrete. Call for vote: Motion carried unanimously.

**REPORTS FROM DEPARTMENTS, BOARDS AND COMMITTEES**

**A. Airport – Lake Aviation Center**

1. **Monthly Statistical Report** – Mr. Cory Leuwerke, gave the monthly statistical report orally from the written report submitted. Mr. Nichols gave an update on the AWOS III Project regarding land obligation. The City will not be obligating land to this project as originally planned due to the fact that this land is more valuable to the Business Park.

**B. Economic Development Report – Asst CA/Econ Development Director Mike Nichols**

1. **Monthly Statistical Reports.** Mr. Nichols gave the monthly statistical report orally from the written report submitted.

**C. Fire Department – Chief Steve Eden**

1. **Monthly Statistical Reports.** Chief Eden gave the monthly statistical report orally from the written reports submitted.

**D. Police Department - Chief Laura Wright**

1. **Monthly Statistical Reports.** Chief Wright gave the monthly statistical report orally from the written reports submitted. Chief Wright also reported that the Mayor and Board have been invited to a Crime Victims Breakfast on April 20<sup>th</sup> at the First Baptist Church, Camdenton at 7:30 AM. See Chief Wright to RSVP and there is a \$5 fee.

**E. Public Works Department – Director Bill Jeffries**

1. **Monthly Statistical Reports.** Mr. Jeffries gave the monthly statistical report orally from the written report submitted.

Mr. Jeffries also reported that the information regarding the recommended changes to City Code Title IV: Zoning Code Chapter 405: Subdivision Regulations, Section 405.380 Street Construction, Subsection B which regulates street design standards was included in their packet. Staff is also submitting other recommended changes to Title IV: Zoning Code Chapter 405 Section 405.080E regarding administrative approval of a minor subdivision and Title IV: Zoning Code Chapter 400: Residential and Commercial Parking Areas, Subsection C, which regulates design guidelines for minimum structural section for concrete or asphalted parking areas for the Board’s consideration.

Alderman Osborn moved seconded by Alderman Stark to forward the recommended changes to City Code Title IV: Zoning Code Chapter 405: Subdivision Regulations, Section 405.380 Street Construction, Subsection B which regulates street design standards; Title IV: Zoning Code Chapter 405 Section 405.080E regarding administrative approval of a minor subdivision; and Title IV: Zoning Code Chapter 400: Residential and Commercial Parking Areas, Subsection C, which regulates design guidelines for minimum structural section for concrete or asphalted parking areas to the Planning and Zoning Commission for review, public hearings and recommendations. Call for vote: Motion carried unanimously.

**F. Administration – City Administrator Brenda Colter**

**1. Monthly Financial and Statistical Reports.** Ms. Colter gave the monthly financial report orally from the written report. Ms. Colter reported that Sales Tax was down for this reporting month. We are down overall year to date by 3.96% over the same time period last year. Budget expenditures and revenues should be at 66.7% and Department Heads are monitoring all expenditures closely.

**RESOLUTIONS –**

**A. Resolution 10-10 – Ball Park Concession Stand Lease Agreement with Sandy’s Sales**

Alderman Hagedorn moved seconded by Alderman Stark to adopt Resolution No. 10-10 as presented. Call for vote: Motion carried with Alderman McNabb voting in opposition.

**BILLS REQUIRING SECOND AND FINAL READING-**

**A. Bill No. 2380-10 – An Ordinance Amending the Code of the City of Camden Title VII: Public Utilities, Chapter 700: Water and Sewer, Article IV – Rates, by Amending Present Section 700.290 – Water Rate and Article VI – User Charge System for Wastewater Treatment Works, by Amending Present Section 700.340: User Charge Rates; Subsection D**

Alderman Stark moved seconded by Alderman Osborn that Bill 2388-10 receive the second and final reading as presented, by title and be duly passed and approved. Bill read by title. Discussion – none. Roll call vote: Aye: McNabb, Osborn, Frandsen, Hagedorn, Stark and Rector.

Ordinance No. 2346-10 assigned.

**INTRODUCTION AND FIRST READING OF BILLS-**

**A. Bill No. 2382-10 – An Ordinance Authorizing the Mayor and City Clerk to Enter into an Agreement with APAC-Missouri, Inc for the Camden Avenue Lift Station and Pressure Line Improvements – Project #09-09WA**

Alderman Osborn moved seconded by Alderman Stark to introduce Bill 2382-10 for the first reading as presented, by title. Bill read by title. Discussion – none. Roll call vote: Aye: Frandsen, Hagedorn, McNabb, Stark, Rector, and Osborn.

Alderman Frandsen moved seconded by Alderman Rector that Bill 2382-10 receive the second and final reading as presented, by title and be duly passed and approved. Bill read by title. Roll call vote: Aye: Hagedorn, McNabb, Frandsen, Stark, Osborn, and Rector.

Ordinance No. 2347-10 assigned.

**B. Bill No. 2383-10 – An Ordinance Amending the Code of the City of Camdenton, Section 400.030 – District Boundaries, Rezoning Property Briefly Described as All of Lot 145 of Blair Height, a Subdivision of Record of Camden County, Missouri and Part of Tract 17, of Lake Drive Addition, Also a Subdivision of Record in Camden County, Missouri, From C-2, Highway Commercial District to R-3, Multiple Family Residential District**

Alderman Osborn moved seconded by Alderman Rector to introduce Bill 2383-10 for the first reading as presented, by title. Bill read by title. Discussion – none. Roll call vote: Aye: Rector, Stark, Osborn, McNabb, Frandsen, and Hagedorn.

Alderman Hagedorn moved seconded by Alderman Osborn that Bill 2383-10 receive the second and final reading as presented, by title and be duly passed and approved. Bill read by title. Roll call vote: Aye: Hagedorn, Frandsen, McNabb, Stark, Osborn and Rector.

Ordinance No. 2348-10 assigned.

**C. Bill No. 2384-10 – An Ordinance Authorizing the Mayor and City Clerk to Enter Into an Agreement with the Missouri Highways and Transportation Commission for Financial Assistance Through the State Block Grant Program Referenced by Project Number AIR106-45B1 for the Master Plan/Airport Layout Plan Update – Project #10-01A1**

Alderman Frandsen moved seconded by Alderman Hagedorn to introduce Bill 2384-10 for the first reading as presented, by title. Bill read by title. Discussion –none. Roll call vote: Aye: Osborn, McNabb, Rector, Frandsen, Stark and Hagedorn.

Alderman Hagedorn moved seconded by Alderman Osborn that Bill 2384-10 receive the second and final reading as presented, by title and be duly passed and approved. Bill read by title. Roll call vote: Aye: Frandsen, Hagedorn, Stark, Rector, Osborn, and McNabb.

Ordinance No. 2349-10 assigned.

**D. Bill No. 2385-10 – An Ordinance Amending the Code of the City of Camdenton, by Deleting Present Title II, Public Health, Safety and Welfare, Chapter 205: Fire Department and in Lieu Thereof Adding a New Title II, Public Health, Safety and Welfare, Chapter 205: Fire Department**

Alderman Hagedorn moved seconded by Alderman Rector to introduce Bill 2385-10 for the first reading as presented, by title. Bill read by title. Discussion – none. Roll call vote: Aye: Rector, Osborn, Frandsen, Stark, Hagedorn, and McNabb.

Alderman Rector moved seconded by Alderman Osborn that Bill 2385-10 receive the second and final reading as presented, by title and be duly passed and approved. Bill read by title. Roll call vote: Aye: Hagedorn, Frandsen, McNabb, Osborn, Stark, and Rector.

Ordinance No. 2350-10 assigned.

**E. Bill No. 2386-10 – An Ordinance Accepting the Final Plat for J Bar H Village, First Addition, A Minor Subdivision as Submitted by J Bar H Estates, Inc.**

Alderman Hagedorn moved seconded by Alderman Stark to introduce Bill 2386-10 for the first reading as presented, by title. Bill read by title. Discussion – none. Roll call vote: Aye: McNabb, Frandsen, Osborn, Hagedorn, Rector, and Stark.

Alderman Frandsen moved seconded by Alderman Rector that Bill 2386-10 receive the second and final reading as presented, by title and be duly passed and approved. Bill read by title. Roll call vote: Aye: Stark, Rector, Osborn, Frandsen, McNabb, and Hagedorn.

Ordinance No. 2351-10 assigned.

#### **CITY ADMINISTRATOR REPORT**

Ms. Colter gave the following report:

##### **1. Update on Projects**

- a. Revenue Bonds Refunding 2001 – Mr. Nichols, Ms. Colter, and Mr. Jack Dillingham, Piper Jaffray met concerning the Combined Waterworks and Sewerage System Revenue Refunding Bonds. As of July 2010 these bonds are eligible for refinancing. Several options were discussed which could realize some savings to the City.
- b. Butler Building– We have had a second contractor expressing interest and we understand that a proposal will be submitted before the April 6<sup>th</sup> Council meeting.
- c. FY 2010-2011 Budget Planning – Department Heads continue to work on their budget worksheets.

**NEW BUSINESS** – None

**MISCELLANEOUS BUSINESS** – None

#### **VOTE ON THE QUESTION OF GOING INTO CLOSED SESSION FOR THE PURPOSE OF:**

- **DISCUSSING SEALED BIDS AND RELATED DOCUMENTS, UNTIL THE BIDS ARE OPENED; AND SEALED PROPOSALS AND RELATED DOCUMENTS OR ANY DOCUMENTS RELATED TO A NEGOTIATED CONTRACT UNTIL A CONTRACT IS EXECUTED, OR ALL PROPOSALS ARE REJECTED, PURSUANT TO RSMO 610.021(12); AND**
- **DISCUSSING HIRING, FIRING, DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES BY A GOVERNMENTAL BODY WHEN PERSONAL INFORMATION ABOUT THE EMPLOYEE IS DISCUSSED OR RECORDED, PURSUANT TO RSMO 610.021(3)**

Alderman Osborn moved seconded by Alderman Rector that the meeting go into closed session for the purpose of discussing sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to negotiated contract until a contract is executed, or all proposals are rejected, pursuant to RSMO 610.021(12); and discussing hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded, pursuant to RSMo610.021(3). Roll call vote: Aye: McNabb, Osborn, Stark, Rector, Frandsen, and Hagedorn.

Meeting went into Closed Session at 7:36 PM. Alderman Stark left the Closed Session at 8:00 PM.

Alderman Frandsen moved seconded by Alderman McNabb that the meeting resumes in open session. Call for vote: All those present voted in favor of the motion. Absent: Stark. Meeting reopened at 8:54 PM.

**ADJOURNMENT**

Being no further business to consider, Alderman Hagedorn moved seconded by Alderman McNabb that the meeting be adjourned.

Call for vote: All those present voted in favor of the motion. Absent: Stark.

Meeting adjourned at 8:55 PM.

Minutes by Renee Kingston \_\_\_\_\_

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Gentry D. North, Mayor

ATTEST:

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Renee Kingston, City Clerk