

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF CAMDENTON BY DELETING PRESENT TITLE I, GOVERNMENT CODE, CHAPTER 105: CITY ORGANIZATION AND IN LIEU THEREOF ADDING A NEW TITLE I, GOVERNMENT CODE, CHAPTER 105: CITY ORGANIZATION AND BY AMENDING PRESENT TITLE I, GOVERNMENT CODE, CHAPTER 160: MUNICIPAL COURT, SECTION 160.030: SELECTION OF JUDGE; SECTION 160.040: TERM OF OFFICE; SECTION 160.050: VACATION OF OFFICE; AND SECTION 160.060: QUALIFICATIONS FOR OFFICE.**

**WHEREAS**, a review of the Camdenton City Code pertaining to officials indicates discrepancies in Chapter 105: City Organization regarding appointment and Chapter 106: Municipal Court pertaining to Municipal Judge appointment and qualifications, and;

**WHEREAS**, to clarify and update the Camdenton City Code in regards to City Organization amendments were recommended.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CAMDENTON AS FOLLOWS:**

Section 1. That Title I, Government Code, Chapter 105: City Organization of the City of Camdenton, Missouri, is hereby deleted and in lieu thereof adopting a new Title I, Government Code, Chapter 105: City Organization; which is attached to and made a part of this Ordinance, identified as Exhibit A and by amending Present Title I, Government Code, Chapter 160: Municipal Court, Section 160.030: Selection of Judge; Section 160.040: Term of Office; Section 160.050: Vacation of Office; and Section 160.060: Qualifications for Office; which is attached to and made a part of this Ordinance, identified as Exhibit B.

Section 2. All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed.

Section 3. This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

Read the first time the 6<sup>th</sup> day of April, 2010.

Read the second time and passed and approved this 6<sup>th</sup> day of April, 2010.

\_\_\_\_\_  
Gentry D. North, Mayor

ATTEST:

\_\_\_\_\_  
Renee Kingston, City Clerk

EXHIBIT A

**CHAPTER 105: CITY ORGANIZATION**

**ARTICLE I. BOARD OF ALDERMEN**

SECTION 105.010: QUALIFICATIONS OF ALDERMEN -- TERM OF OFFICE

No person shall be eligible to the office of Alderman who is not twenty-one (21) years of age, a citizen of the United States, and an inhabitant and resident of the City for at least one (1) year next before his/her election and a resident of the ward from which he/she is elected; nor shall any person be elected an Alderman who is in arrears of any tax, lien, forfeiture or defalcation in office. All members of the Board shall hold their office for a term of two (2) years. (CC 1984 §21.010)

SECTION 105.020: OATH

Before entering upon the discharge of the duties of his/her office, each Alderman shall take and subscribe an oath or affirmation before the City Clerk that he/she possesses all the qualifications prescribed for his/her office by the laws of the State and this Code or other ordinances of this City; that he/she will support the Constitution of the United States and of this State, and this Code and other ordinances of this City, and that he/she will faithfully demean himself/herself in office. (CC 1984 §21.020)

SECTION 105.030: MEMBERSHIP

The members of the Board of Aldermen shall be two (2) in number from each ward of the City. (CC 1984 §21.030)

SECTION 105.040: COMPENSATION

The members of the Board of Aldermen shall receive such compensation for their services as shall from time to time be enacted by the Board of Aldermen, payable out of the general revenue of the City monthly. (Ord. No. 923-83 §1, 9-6-83; CC 1984 §21.040)

**ARTICLE II. OFFICERS AND EMPLOYEES**

*Cross Reference -- As to city collector, see §§165.060--165.170; as to treasurer, see §§165.290--165.320; as to city clerk, see §§105.280--105.310.*

SECTION 105.050: OFFICERS ENUMERATED

The officers of the City of Camdenon shall consist of:

1. The following Elective Officers:
  - a. Mayor
  - b. ~~Municipal Judge~~
  - eb.** Aldermen (two (2) from each ward)
2. The following Appointive Officers:
  - a. City Clerk
  - b. City Administrator
  - c. City Attorney
  - d. City Collector
  - e. City Treasurer
  - f. Public Works Director
  - g. Chief of Police
  - h. Fire Chief
  - i. ~~Director of Community Development and Planning~~

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j. ~~Director of Building Department~~

k. ~~Such other agents as may be appointed from time to time.~~ (Ord. No. 1076-86 §1, 2-4-86; Ord. No. 1897-02 §1, 6-18-02)

SECTION 105.060: TERM OF APPOINTIVE OFFICERS

The Mayor with the consent and approval of the majority of the members of the Board of Aldermen, shall have power to appoint the **following** enumerated appointive officers **as from time to time may be necessary and who shall serve at the pleasure of the Mayor and Board of Aldermen for an indefinite term: City Administrator, City Clerk, City Attorney, City Collector, City Treasurer, Public Works Director, Chief of Police, and Fire Chief** ~~(City Clerk, City Administrator, City Attorney, City Collector, City Treasurer, Public Works Director and Chief of Police)~~ and such other officers as he/she may be authorized by ordinance to appoint, for a term of one (1) year. **Any officer may be removed as set forth in Missouri Statute RSMo. 79.240.** Appointments shall be made and confirmed at the first (1st) meeting of the Board of Aldermen following the regular municipal election day in April of each year. (Ord. No. 1076-86 §1, 2-4-86)

SECTION 105.070: OFFICERS TO BE QUALIFIED VOTERS AND RESIDENTS -- EXCEPTIONS

All Officers elected to offices or appointed to fill a vacancy in any elective office under the City government shall be voters under the laws and constitution of this State and the ordinances of the City except that appointed officers need not be voters of the City. No person shall be elected or appointed to any office who shall at the time be in arrears for any unpaid City taxes, or forfeiture or defalcation in office. All officers, except appointed officers, shall be residents of the City. (CC 1984 §21.120; Ord. No. 1635-96 §1, 10-1-96)

SECTION 105.080: OATH OF OFFICE -- BOND GENERALLY

Every officer of the City and his/her assistants, and every Alderman before entering upon the duties of his/her office shall take and subscribe to an oath or affirmation before some person authorized to administer oaths, that he/she possesses all qualifications prescribed for his/her office by law; that he/she will support the Constitution of the United States and of this State, the provisions of all laws of this State affecting the City and the Code of Ordinances and other ordinances of the City; and faithfully demean himself/herself while in office, which oath or affirmation shall be filed with the City Clerk. Every officer of the City, when required by this Code or other law or ordinance, shall, within fifteen (15) days after his/her appointment or election, and before entering upon the discharge of the duties of his/her office, give bond to the City in such sum and with such sureties as may be designated by this Code or other ordinance, conditioned upon faithful performance of his/her duty, and that he/she will pay over all money belonging to the City and fully account for the same, as provided by law, that may come into his/her hands. If any person elected or appointed to any office shall fail to take and subscribe such oath or affirmation or to give bond as herein required, his/her office shall be deemed vacant. For any breach of condition of any such bond, suit may be instituted thereon by the City, or by any person in the name of the City to the use of such person. (CC 1984 §21.130)

SECTION 105.090: COMMISSION TO BE DELIVERED

Upon filing of the oath of office and approval of bond, when bond is required, the City Clerk shall deliver to the person elected or appointed a commission signed by the Mayor, and under the Seal of the City, duly countersigned by the Clerk, authorizing the person therein named to discharge the duties of the office therein named for the term for which he/she was appointed or elected. (CC 1984 §21.140)

SECTION 105.100: SALARIES

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The Board of Aldermen shall have the power to fix the compensation of all officers or employees of the City by ordinance. The salary of an officer shall not be changed during the time for which he/she was elected or appointed. ~~In addition to the fees allowed by this Code or other law or ordinance the City Officers shall receive such compensation for their services as the Board of Aldermen shall from time to time provide.~~ (CC 1984 §21.150)

### SECTION 105.110: ADMINISTRATION OF OATHS

The Mayor, Municipal Judge and City Clerk are hereby empowered and authorized to administer oaths or affirmations in the following cases:

1. The Mayor, to witnesses or other persons concerned with any subject under consideration by the Board of Aldermen in which the interest of the City is involved.
2. The Municipal Judge, to witnesses, jurors, or other persons relating to any trial or other proceedings within the jurisdiction of his/her court.
3. The City Clerk, to any person certifying to any demand or claim against the City concerning the correctness of the same, and administer oaths of office for the officers of the City. (CC 1984 §21.160)

### SECTION 105.120: VACANCIES

If a vacancy occurs in any elective office, the Mayor or the person exercising the duties of the Mayor shall cause a special meeting of the Board of Aldermen to convene where a successor to the vacant office shall be selected. The successor shall serve until the next regular municipal election. If a vacancy occurs in any office not elective, the Mayor shall appoint a suitable person to discharge the duties of such office until the first (1st) regular meeting of the Board of Aldermen thereafter, at which time such vacancy shall be permanently filled. (RSMo. §79.280)

## ARTICLE III. MAYOR

### SECTION 105.130: HOW ELECTED, ETC.

A. The Chief Executive Officer of the City shall be the Mayor, who shall be elected by the qualified voters of the City, and shall hold his/her office for two (2) years, and until his/her successor shall be elected and qualified. No person shall be Mayor unless he/she be at least twenty-five (25) years of age, a citizen of the United States, and a resident of the City at the time of and for at least one (1) year next preceding his/her election.

B. If two or more persons receive an equal number of votes for nomination or election to the office of Mayor and a higher number of votes than any other candidate for nomination or election to the same office, the officer with whom such candidates filed their declarations of candidacy shall, immediately after the results of the election have been certified, issue a proclamation stating the fact and ordering a special election to determine which candidate is elected to the office. The proclamation shall set the date of the election and shall be sent by the officer to each election authority responsible for conduction the special election. In his/her proclamation, the officer shall specify the name of each candidate for the office to be voted on at the election, and the special election shall be conducted and the votes counted as in other elections. (CC 1984 §21.200; RSMo. §115.517.3)

### SECTION 105.140: STANDING COMMITTEES APPOINTED

The Mayor shall, at the first (1st) meeting of the Board of Aldermen after each annual election, name the members of such standing committees to fill open committee positions as he/she deems necessary. Such committees shall consist of at least one (1) but no more than two (2) members of the Board of Aldermen unless specified otherwise. (CC 1984 §21.210; Ord. No. 2288-08 §1, 11-18-08)

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### SECTION 105.150: PROCLAMATIONS, MEETINGS, ELECTIONS

The Mayor shall have the power to issue proclamations, call mass meetings and regular and special elections in such a manner as this Code or other ordinances or State law may provide. (CC 1984 §21.220)

### SECTION 105.160: MAY REMIT FINES, GRANT PARDONS, ETC.

The Mayor shall have power to remit fines and forfeitures, and to grant reprieves and pardons for offenses arising under this Code or other ordinances of the City; but this Section shall not be so construed as to authorize the Mayor to remit any costs which may have accrued to any officer of the City by reason of any prosecution under the laws or ordinances of the City. (CC 1984 §21.240)

### ~~SECTION 105.170: APPOINT CERTAIN OFFICERS — CONTROL POLICE~~

~~The Mayor, with the advice and consent of the Board of Aldermen, shall have the power to appoint all appointive officers of the City. He/she shall have authority to give such orders to the Chief of Police and Policemen of the City as in his/her judgment the public good may require, and it shall be the duty of the Chief of Police and Police Officers to obey such orders. (CC 1984 §21.250)~~

### SECTION 105.180: POWER TO ENFORCE LAWS

The Mayor shall be active and vigilant in enforcing all laws and this Code or other ordinances for the government of the City, and he/she shall cause all subordinate officers to be dealt with promptly for any neglect or violation of duty; and he/she is hereby authorized to call on every male inhabitant of the City over the age of eighteen (18) and under fifty (50), to aid in enforcing the laws. (CC 1984 §21.260; RSMo. §79.200)

### SECTION 105.190: PRESIDING OVER BOARD OF ALDERMEN -- VOTING RIGHTS -- SUPERVISION OF CITY AFFAIRS

The Mayor shall have a seat in and preside over the Board of Aldermen, but shall not vote on any questions, except in case of a tie, nor shall he/she preside or vote in cases when he/she is an interested party. He/she shall exercise a general supervision over all the officers and affairs of the City, and shall take care that this Code or other ordinances of the City, and the State laws relating to such City, are complied with. (CC 1984 §21.270)

### SECTION 105.200: COMMUNICATIONS TO BOARD

The Mayor shall from time to time communicate to the Board of Aldermen such measurements as may, in his/her opinion, tend to the improvement of finances, the police, health, security, ornament, comfort and general prosperity of the City. (CC 1984 §21.280)

### SECTION 105.210: APPROVAL OF BILL -- VETO POWER

Every bill duly passed by the Board of Aldermen and presented to the Mayor and by him/her approved shall become an ordinance, and every bill presented as aforesaid, but returned with the Mayor's objections thereto, shall stand reconsidered. The Board of Aldermen shall cause the objections of the Mayor to be entered at large upon the journal, and proceed at its convenience to consider the question pending, which shall be in this form: "Shall the bill pass, the objections of the Mayor thereto notwithstanding?" The vote in this question shall be taken by "ayes" and "nays" and the names entered upon the journal, and if two-thirds (2/3) of all the members-elect shall vote in the affirmative, the City Clerk shall certify the fact on the roll, and the bill thus certified shall be deposited with the proper officer, and shall become an ordinance in the same manner and with like effect as if it had received the

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approval of the Mayor. The Mayor shall have the power to sign or veto any ordinance passed by the Board of Aldermen; provided, that should he/she neglect or refuse to sign any ordinance and return the same with his/her objections, in writing, at the next regular meeting of the Board of Aldermen, the same shall become the law without his/her signature. (Ord. No. 889-82 §1, 10-13-82; CC 1984 §21.290)

### SECTION 105.220: COMPENSATION

The Mayor shall receive such compensation for his/her services as shall from to time be enacted by the Board of Aldermen, payable out of the general revenue of the City monthly. (Ord. No. 923-83 §2, 9-6-83; CC 1984 §21.295)

## ARTICLE IV. CITY ATTORNEY

### ~~SECTION 105.230: APPOINTMENT TERM~~

~~The Mayor, with the advice and consent of the Board of Aldermen, after each annual City election shall appoint a suitable person or firm as City Attorney who shall hold office for one (1) year, unless sooner removed from the office, and until a successor is appointed and qualified. (CC 1984 §21.300; Ord. No. 825-81 §2, 2-3-81)~~

### SECTION 105.240: QUALIFICATIONS

No person shall be appointed to the office of City Attorney unless ~~he/she be a licensed and practicing attorney at law~~ **they are in good standing with the Missouri Bar and licensed to practice law** in this State, ~~and no firm shall be appointed to the office of City Attorney unless all members of that firm are licensed and practicing attorneys at law in this State.~~ **Other licensed attorneys within the same law firm as the City Attorney may perform duties for the City as designated by the City Attorney.** (CC 1984 §21.310; Ord. No. 825-81 §3, 2-3-81)

### SECTION 105.250: DUTIES GENERALLY

The City Attorney shall, in addition to his/her other duties which are or may be required by this Code or other ordinance:

1. Prepare all charges or complaints against a party or parties charged with violation of this Code or other ordinance of the City;
2. Prosecute all persons charged with the violation of this Code or other ordinance of the City when the same is a contested case;
3. Prosecute or defend all suits and actions originating or pending in any court of this State to which the City is a party, or in which the City is interested, when so ordered by the Mayor or Board of Aldermen to do so; to make affidavits on behalf of the City in all cases where the same may be necessary in case of appeal or change of venue or any other matter necessary to properly forward the proceeding;
4. Shall attend all meetings of the Board of Aldermen unless excused by the Mayor or majority of the Board of Aldermen;
5. To report to the Board of Aldermen the condition of any matters pending or unsettled in the Municipal Court, or any other proceeding pending in any other court in which he/she may have charge under orders of the Mayor or Board of Aldermen. (CC 1984 §21.320; Ord. No. 825-81 §4, 2-3-81)

### SECTION 105.260: TEMPORARY ABSENCE -- ACTING CITY ATTORNEY

In the case of absence, sickness or other inability of the City Attorney to attend court or other duties, he/she shall arrange that some other licensed attorney act in his/her absence. (CC 1984 §21.330; Ord. No. 825-81 §5, 2-3-81)

### SECTION 105.270: COMPENSATION

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The City Attorney for the City of Camden, shall ~~receive a monthly retainer to be determined by the Board of Aldermen from time to time by special ordinance to be applied against time spent on City business at the Attorney's customary rate. In addition to the monthly retainer provided by special ordinance, the City Attorney shall be entitled to the following:~~

~~Any time spent on the City business in excess of the monthly retainer shall be billed separately by the City Attorney at his/her customary rate.~~ **be compensated as determined from time to time by the Board of Aldermen.** (CC 1984 §21.340; Ord. No. 825-81 §6, 2-3-81)

### ARTICLE V. CITY CLERK

#### SECTION 105.280: ~~————~~ ELECTION

~~The Board of Aldermen shall elect a Clerk for such board, to be known as "the City Clerk", whose duties and term of office shall be fixed by ordinance. (RSMo. §79.320)~~

#### SECTION 105.290: DUTIES GENERALLY

The City Clerk shall, in addition to other duties which are or may be required of him/her by this Code or other ordinance, attend all meetings of the Board of Aldermen.

1. He/she shall have the custody of the books, records, papers and documents belonging to the City.
2. He/she shall prepare all certificates of election or appointment of the City Officers, and deliver the same to the persons elected or appointed.
3. He/she shall countersign all City bonds, warrants, drafts and orders upon the Treasury for money, and shall see that all ordinances appropriating money out of the Treasury are endorsed by the Treasurer before passage, and shall affix thereto the Seal of the City and keep a record thereof, showing the number, date and amount thereof, the name of the person to whom, and on what account issued, and when redeemed.
4. He/she shall record the certificates, oaths and bonds of all the City Officers.
5. He/she shall keep an index of the records of the proceedings of the Board of Aldermen.
6. He/she shall prepare semi-annually a statement of the receipts and expenditures of the City, and cause the same to be published in a newspaper published in the City.
7. He/she shall prepare blank licenses for all purposes for which licenses are required to be issued, and when required, shall cause the same to be issued, signing his/her name and affixing the Seal of the City thereto, and shall keep an account for such licenses and the amount of the license tax thereon.
8. He/she shall furnish without delay to any person, when called upon during business hours to do so, certified copies of any records, books, or papers which are in his/her custody, for which services a reasonable fee to be set by City ordinance may be charged, and which shall be paid by the person demanding such certified copy into the Treasury of the City. (CC 1984 §21.420; Ord. No. 1676-97 §1, 10-9-97)

#### SECTION 105.300: COMPENSATION

~~The City Clerk shall receive such compensation as may be determined from time to time by the Board of Aldermen and shall be fixed by ordinance, payable weekly. (Ord. No. 1083-86 §1, 3-18-86)~~

#### SECTION 105.310: TEMPORARY CITY CLERK

A. Upon temporary disability or inability of the City Clerk to perform his/her duties as set forth in this Code or other ordinances of the City due to illness, absence from the City or other cause, the Board of Aldermen shall, in the same manner as the City Clerk is elected as set forth in Section 105.280,

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proceed to elect a temporary City Clerk who shall have the same powers and duties as the regular City Clerk and shall hold office until the disability of the City Clerk is removed.

B. Such temporary City Clerk shall receive as compensation such salary as the Board of Aldermen shall provide for at the time of the election of such officer. (CC 1984 §21.440)

**ARTICLE VI. CITY COLLECTOR**

*Cross Reference--As to responsibilities concerning taxes, see §§165.060--165.170.*

~~SECTION 105.320: APPOINTMENT AND TENURE OF CITY COLLECTOR~~

~~A qualified person shall be appointed City Collector for the City of Camdenon by the Mayor; such appointment shall be approved by the majority of the Board of Aldermen, and shall serve at the pleasure of the appointing authority. (Ord. No. 1084-86 §1, 3-18-86)~~

SECTION 105.330: COMPENSATION OF CITY COLLECTOR

The City Collector shall receive such compensation as may be determined from time to time by the Board of Aldermen and shall be fixed by ordinance. (Ord. No. 1084-86 §1, 3-18-86; Ord. No. 1676-97 §1, 10-9-97)

**ARTICLE VII. CITY ADMINISTRATOR**

SECTION 105.340: OFFICE OF CITY ADMINISTRATOR

There is hereby created and established the office of the City Administrator for the City of Camdenon. (CC 1984 §21.900)

~~SECTION 105.350: APPOINTMENT AND TENURE OF CITY ADMINISTRATOR~~

~~A qualified person shall be appointed City Administrator for the City of Camdenon by the Mayor; such appointment shall be approved by the majority of the Board of Aldermen, and shall serve at the pleasure of the appointing authority. (Ord. No. 1076-86 §1, 2-4-86)~~

SECTION 105.360: COMPENSATION OF CITY ADMINISTRATOR

The City Administrator shall receive such compensation as may be determined from time to time by the Board of Aldermen and shall be fixed by ordinance, payable weekly. (Ord. No. 1076-86 §1, 2-4-86)

SECTION 105.370: REMOVAL OF CITY ADMINISTRATOR

The City Administrator shall serve at the pleasure of the appointing authority. The Mayor, with the consent of a majority of the Board of Aldermen, may remove the City Administrator from office at will, and such City Administrator may also be removed by a majority of two-thirds (2/3) vote of the Board of Aldermen, independently of the Mayor's approval or disapproval. If requested, the Mayor and Board of Aldermen shall grant the City Administrator a public hearing within thirty (30) days following notice of such removal. (Ord. No. 1076-86 §1, 2-4-86)

SECTION 105.380: CITY ADMINISTRATOR -- DUTIES

A. Administrative Office. The City Administrator shall be the Chief Administrative Assistant to the Mayor and shall have general superintending control of the administration and management of the government business, officers and employees of the City, subject to the direction and supervision of the Mayor.

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- B. Purchasing. The Mayor or City Administrator, at the Mayor's discretion, shall be the purchasing agent of the City of Camden. Purchases shall be made in accordance with the purchasing authority policy as adopted by resolution by the Board of Aldermen.
- C. Budget. The City Administrator shall be the Budget Officer of the City of Camden and shall assemble estimates of the financial needs and resources of the City for each ensuing year and shall prepare a program of activities within the financial power of the City, embodying in it a budget document with proper supporting schedules and an analysis to be proposed to the Mayor and Board of Aldermen for their final approval.
- D. Financial Reports. The City Administrator shall make monthly reports to the Mayor and Board of Aldermen relative to the financial condition of the City. Such reports shall show the financial condition of the City in relation to the budget.
- E. Annual Report. The City Administrator shall prepare and present to the Mayor and Board of Aldermen an annual report of the City's affairs, including in such report a summary of reports of Department Heads and such other reports as the Mayor and Board of Aldermen may require.
- F. Policy Formulation. The City Administrator shall recommend to the Mayor and Board of Aldermen adoption of such measures as he/she may deem necessary or expedient for the health, safety, or welfare of the City for the improvement of administrative services for the City.
- G. Board of Aldermen Agenda. The City Administrator shall submit to the Mayor and Board of Aldermen a proposed agenda for each Board meeting.
- H. Boards and Committees. The City Administrator shall work with all City Boards and Committees to help coordinate the work of each.
- I. Attend Board of Aldermen Meetings. The City Administrator shall attend all meetings of the Board of Aldermen.
- J. Bid Specifications. The City Administrator shall supervise the preparation of all bid specifications for services and equipment, and receive sealed bids for presentation to the Board of Aldermen.
- K. State and Federal Aid Programs. The City Administrator shall coordinate Federal and State Programs which may have application to the City of Camden.
- L. Conference Attendance. The City Administrator shall attend State and Regional conferences and programs applicable to his/her office, and the business of the City of Camden, whenever such attendance is directed and approved by the Board of Aldermen and Mayor.
- M. Press Releases. The City Administrator shall be responsible for keeping the public informed in the purposes and methods of City Government approved by the Mayor.
- N. Record Keeping. The City Administrator shall keep full and accurate records of all actions taken by him/her in the course of his/her duties and he/she shall safely and properly keep all records and papers belonging to the City of Camden and entrusted to his/her care; all such records shall be maintained at City Hall and shall remain the property of the City of Camden and be open to inspection by the Mayor and Board of Aldermen at all times.
- O. Miscellaneous. In addition to the foregoing duties, the City Administrator shall perform any and all other duties or functions prescribed by the Mayor and Board of Aldermen. (Ord. No. 813-80 §1, 8-19-80; CC 1984 §21.960; Ord. No. 1094-86 §1, 3-18-86; Ord. No. 1623-96 §1, 8-20-96; Ord. No. 1771-99 §1, 11-2-99)

### SECTION 105.390: POWERS OF CITY ADMINISTRATOR

- A. City Property. The City Administrator shall have responsibility for all real and personal property of the City of Camden. He/she shall have the responsibility for all inventories of such property and for the upkeep of all such property. Personal property may be sold by the City Administrator only with approval of the Board of Aldermen by resolution or ordinance.

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- B. Supervise and Coordinate Departments. The City Administrator shall have the power to supervise all departments and employees as set forth in the City organizational chart (Section 115.370) and to coordinate the work of all the departments of the City, and, at all times of any emergency, by the direction of the Mayor shall have the authority to assign the employees of the City to any department where they are needed for the most effective discharge of the functions of City Government.
- C. Investigate and Report. The City Administrator shall have the power to investigate and to examine or inquire into the affairs or operation of any department of the City under his/her jurisdiction, and shall report on any condition or fact concerning the City Government requested by the Mayor or Board of Aldermen.
- D. Appear Before the Board of Aldermen. The City Administrator shall have the power to appear before and address the Board of Aldermen at any meeting.
- E. At no time shall the duties or powers of the City Administrator supersede the action by the Mayor or Board of Aldermen. (CC 1984 §21.970; Ord. No. 2273-08 §1, 9-2-08)

EXHIBIT B

CHAPTER 160: MUNICIPAL COURT

SECTION 160.030: SELECTION OF JUDGE

The Mayor, with the advice and consent of the Board of Aldermen, shall appoint a suitable person as Municipal Judge who shall hold office at the pleasure of the Board of Aldermen for ~~term of office as provided by RSMo. Section 479.020 from and after January 1, 1993.~~ **an initial term of not less than two (2) years and continuing automatically thereafter for an indefinite term. The Municipal Judge may be removed as set forth in RSMo. 79.240 for the removal of City Officers.** (Ord. No. 1434-92 §1, 7-21-92)

SECTION 160.040: ~~TERM OF OFFICE~~

The Municipal Judge ~~shall hold his/her office for a period of two (2) years and shall take office biannually from April, 1979. If for any reason a Municipal Judge vacates his/her office, his/her successor shall complete that term of office, even if the same be for less than two (2) years. (CC 1984 §72.040)~~

SECTION 160.050: VACATION OF OFFICE

The Municipal Judge shall vacate his/her office under the following circumstances:

1. Upon removal from office by the State Commission on the Retirement, Removal and Discipline of Judges, as provided in Missouri Supreme Court Rule 12, or
2. Upon attaining his/her seventy-fifth (75th) birthday, ~~or~~ .
3. ~~Should he/she fail, if he/she is not licensed to practice law in this State, within six (6) months of his/her selection, to satisfactorily complete a course of instruction for Municipal Judge as prescribed by the State Supreme Court. (CC 1984 §72.050)~~

SECTION 160.060: QUALIFICATIONS FOR OFFICE

The Municipal Judge shall possess the following qualifications before he/she shall take office:

1. ~~He/she need not be a licensed attorney, qualified to practice law within the State of Missouri.~~ **Be in good standing with the Missouri Bar and licensed to practice law within the State of Missouri.**
2. ~~He/she must be a~~ **A** resident of the State of Missouri.
3. ~~He/she must be b~~ **B**etween the ages of twenty-one (21) and seventy-five (75) years.
4. ~~He/she may n~~ **N**ot hold any other office within the City Government.
5. ~~He/she must, if he/she is not licensed to practice law in this State, within six (6) months after his/her election to the position, satisfactorily complete a course of instruction for Municipal Judges as prescribed by the State Supreme Court.~~ **Comply with all requirements of Missouri laws for Municipal Court Judges.**
6. The Municipal Judge shall be considered holding a part-time position, and as such may accept (within the requirements of the Code of Judicial Conduct, Missouri Supreme Court Rule 2) other employment. (CC 1984 §72.060)